

M I N U T E S
CITY COUNCIL MEETING
February 20, 2018
5:30 PM
Council Chambers

MEMBERS PRESENT: Mayor Stiehm. Council Members Jeff Austin, Laura Helle, Steve King, David Hagen, Paul Fischer and Council Member-at-Large Janet Anderson

MEMBERS ABSENT: Council Member Judy Enright

STAFF PRESENT: City Administrator Craig Clark, Director of Administrative Services Tom Dankert, Public Works Director Steven Lang, Fire Chief Jim McCoy, City Attorney David Hoversten, Police Chief Brian Krueger, Park and Rec Director Kim Underwood, Planning and Zoning Administrator Holly Wallace, Library Director Julie Clinefelter and City Clerk Ann Kasel

OTHERS PRESENT: KAUS Radio, Austin Daily Herald, Public

Mayor Stiehm called the meeting to order at 5:30 p.m.

Moved by Council Member King, seconded by Council Member Austin, approving the agenda. Carried.

Moved by Council Member King, seconded by Council Member Fischer, approving the Council minutes from February 5, 2018. Carried.

CONSENT AGENDA

Moved by Council Member-at-Large Anderson, seconded by Council Member King, approving the consent agenda as follows:

Licenses:

Food: Austin Park and Recreation at the Pool, Todd Park North and Todd Park South
Massage Therapist: Karrie Green, 28718 525th Avenue
Massage Establishment transfer: Zenergy Massage, 510 Oakland Avenue West

Claims:

- a. Pre-list of bills
- b. Financial, Credit Card and Investment Report.
- c. Brenda Geisinger, 808 1st Drive NW #609. The matter was forwarded to the City Attorney to protect the City's interest.

Carried.

BID OPENING:

The City received the following bids for foundation, mechanical and plumbing for slides at the municipal pool:

Contractor	Bid Amount
Global Specialty Contractors, Inc.	\$133,400
Michael Murphy Construction, LLC	\$120,755 (incomplete bid)

Park and Rec Director Kim Underwood stated the bids were received through USAquatics and they recommended awarding the bid to Global Specialty Contractors, Inc. The bid from Michael Murphy Construction, LLC was incomplete.

Moved by Council Member Austin, seconded by Council Member Hagen, adopting a resolution approving a contract with Global Specialty Contractors, Inc. for foundation, mechanical and plumbing for the slides at the municipal pool. Carried 6-0.

PUBLIC HEARINGS:

Public Works Director Steven Lang provided information about the proposed street projects. He stated the City sent out 224 notices and held an informational meeting on February 13th where residents were given the opportunity receive information about the projects and ask questions.

A public hearing was held for street improvements on 19th Street NE (Oakland Avenue E to 8th Avenue NE) Project 18102. Assistant City Engineer Mitch Wenum stated the City will remove the existing road and curb & gutter and replace with a narrower 40 foot street. Underground utilities will be repaired or replaced. The project will begin in mid-May and continue for approximately four and a half months. Adjacent property owners will be assessed per the City's street assessment policy at an interest rate of 4.75%. Property owners will have the option to pay the assessment in full, pay 50% of the assessment and have the remainder go on their real estate taxes or have all of the assessment go on their real estate taxes. The total project is \$1,700,000 and \$170,315 will be assessed to adjacent property owners.

Council Member Austin asked why the street is being narrowed.

Mr. Wenum stated the project was designed that way to match the street south of Oakland Avenue and to reduce the cost of the project since it's not a high traffic road.

There were no public comments.

Moved by Council Member King, seconded by Council Member Austin, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on 19th Street NE (Oakland Avenue E to 8th Avenue NE) Project 18102. Carried 6-0.

A public hearing was held for street improvements on 5th Street NW (8th Ave NW to 12th Ave NW) and 12th Avenue NW (5th St NW to 10th St NW), Project 18103. Assistant City Engineer

Mitch Wenum stated the City will remove the existing road and curb & gutter and replace with a wider 32 foot street on 5th Street and maintain the 30 foot width on 12th Avenue. Underground utilities will be repaired or replaced. The project will take place in two phases and will take approximately five months to complete. Adjacent property owners will be assessed per the City's street assessment policy at an interest rate of 4.75%. Property owners will have the option to pay the assessment in full, pay 50% of the assessment and have the remainder go on their real estate taxes or have all of the assessment go on their real estate taxes. The total project is \$1,125,000 and \$233,000 will be assessed to adjacent property owners.

There were no public comments.

Moved by Council Member-at-Large Anderson, seconded by Council Member Austin, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on 5th Street NW (8th Ave NW to 12th Ave NW) and 12th Avenue NW (5th St NW to 10th St NW), Project 18103. Carried 6-0.

A public hearing was held for street improvements on 14th Ave SW (4th St SW to 8th St SW) and 15th Ave SW (4th St SW to 6th St SW), Project 18104. Assistant City Engineer Mitch Wenum stated the City will remove and replace the existing road and curb & gutter. Underground utilities will be repaired or replaced. The project will take approximately three and a half months to complete with a project start date in July. Adjacent property owners will be assessed per the City's street assessment policy at an interest rate of 4.75%. Property owners will have the option to pay the assessment in full, pay 50% of the assessment and have the remainder go on their real estate taxes or have all of the assessment go on their real estate taxes. The total project is \$715,000 and \$155,600 will be assessed to adjacent property owners.

There were no public comments.

Moved by Council Member Austin, seconded by Council Member Hagen, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on 14th Ave SW (4th St SW to 8th St SW) and 15th Ave SW (4th St SW to 6th St SW) Project 18104. Carried 6-0.

A public hearing was held for street improvements on 5th St SE (13th Ave SE to Dead End), 7th St SE (13th Ave SE to 16th Ave SE), 8th Dr SE (15th Ave SE to 16th Ave SE) and 15th Ave SE (6th St to 8th Dr SE), Project 18106. Assistant City Engineer Mitch Wenum stated the City will remove and replace the existing road and curb & gutter. Underground utilities will be repaired or replaced. The project will take in two phases and take approximately four and a half months to complete. Seventh Street will also be realigned to create a "T" intersection. Adjacent property owners will be assessed per the City's street assessment policy at an interest rate of 4.75%. Property owners will have the option to pay the assessment in full, pay 50% of the assessment and have the remainder go on their real estate taxes or have all of the assessment go on their real estate taxes. The total project is \$895,000 and \$154,000 will be assessed to adjacent property owners.

There were no public comments.

Moved by Council Member Austin, seconded by Council Member King, adopting a resolution ordering improvement, approving plans and specifications, and ordering advertisement for bids on 5th St SE (13th Ave SE to Dead End), 7th St SE (13th Ave SE to 16th Ave SE), 8th Dr SE (15th Ave SE to 16th Ave SE) and 15th Ave SE (6th St to 8th Dr SE), Project 18106. Carried 6-0.

PETITIONS AND REQUESTS:

Moved by Council Member Hagen, seconded by Council Member Austin, adopting a resolution setting public hearings for March 19, 2018 for street improvement project assessments. Carried 6-0.

Park and Rec Director Kim Underwood presented the proposed Austin Bruins contract for Council consideration. She stated the rent for the Bruins will start at \$6,227 per month for the next three years during play time with an increase each year. There were also other minor language changes.

Moved by Council Member Austin, seconded by Council Member Hagen, adopting a resolution approving a contract with the Austin Bruins. Carried 6-0.

Public Works Director Steven Lang requested the Council approve a three stop sign requests at the intersection of 18th Drive and 1st Avenue SE, at the intersection of 19th Street and 2nd Avenue NW and at the intersection of 2nd Avenue & 14th Street NW on the service road.

Moved by Council Member Fischer, seconded by Council Member Hagen, approving a stop sign at 18th Drive and 1st Avenue SE. Carried.

Moved by Council Member Austin, seconded by Council Member-at-Large Anderson , approving a stop sign at 19th Street and 2nd Avenue NW. Carried.

Moved by Council Member King, seconded by Council Member-at-Large Anderson, approving a stop sign at 2nd Avenue and 14th Street NW (service road). Carried.

City Administrator Craig Clark, on behalf of Austin Utilities General Manager Mark Nibaur, requested the Council adopt an ordinance for water usage in a critical deficiency. The legislature passed a law requiring water providers to have a city ordinance that will enforce water conservation restrictions when the governor declares a critical water deficiency.

Moved by Council Member Austin, seconded by Council Member Hagen, for preparation of the water ordinance. Carried.

Moved by Council Member Austin, seconded by Council Member Hagen, for adoption and publication of the water ordinance. Carried 6-0.

Moved by Council Member Austin, seconded by Council Member King, setting the Board of Appeal and Equalization meeting for May 4, 2018 at 10:00 a.m. and appointing the following individuals to the board: Dennis Schminke, 1st Ward representative; Taggert Medgaarden, 2nd Ward representative; Ariana Hinks, 3rd Ward representative; and Peter Grover, At-Large representative. Carried.

Public Works Director Steven Lang requested the Council approve the 2018 electronic recycling event for Saturday, May 12, 2018 at the Mower County Fairgrounds. The event would be a joint event with Mower County and held at the Fairgrounds. The City would provide \$500 from its transfer station budget for advertising for the event and furnish a forklift.

Moved by Council Member Hagen, seconded by Council Member Austin, approving the 2018 electronics recycling event for May 12, 2018. Carried.

Public Works Director Steven Lang requested the Council rescind the resolution awarding construction phase services on the lift station telemetry project. Mr. Lang stated there was an error in the memo as to the amount of the services and the correct amount should be \$36,000.

Moved by Council Member Austin, seconded by Council Member Fischer, adopting a resolution rescinding resolution 15583. Carried 6-0.

Moved by Council Member Austin, seconded by Council Member Hagen, adopting a resolution awarding contract for construction phase services to SEH, Inc. for the lift station telemetry project. Carried 6-0.

City Administrator Craig Clark requested the Council adopt an amended policy for the Austin Homes Initiative Program. The changes include a clarification that the abatement is for the new housing value only and an amendment that the homeowner would have one year instead of six months to begin their project.

Moved by Council Member King, seconded by Council Member-at-Large Anderson, approving an amended policy for the Austin Homes Initiative. Carried.

Moved by Council Member Austin, seconded by Council Member King, adopting a resolution accepting donations to the City. Carried 6-0.

City Administrator Craig Clark recommended to Council that Tom Dankert be awarded a 3% performance pay adjustment for 2017.

Moved by Council Member King, seconded by Council Member Austin, adopting a resolution Approving performance pay for the Director of Administrative Services. Carried 6-0.

Moved by Council Member Austin, seconded by Council Member Hagen, adjourning the meeting to March 5, 2018. Carried.

Adjourned: 6:11 p.m.

Approved: March 5, 2018

Mayor: _____

City Recorder: _____